

Staab Agency

Shirley St. Pierre / Statutory Agent
P. O. Box 942 / 259 Goose Hill Road
Jefferson, Me 04348
Tel: 800-648-8805 / (207) 549-7541
Fax: (207) 549-7638

Thank you for inquiring about our registration service

As a Statutory Agent for the State of Maine, we process the necessary forms to properly register and/or title your semi-trailer(s) and/or chassis. We have today's technology and are equipped to handle any amount of trailers, from one to thousands. For your convenience, we ensure you the fastest possible service in Maine including: **Same day Service**. We have been in business for over 45 years and are currently serving over 75,000 customers. We have over 175 years of experience, better to serve you, **the customer**. Call today and speak directly to a customer service representative to hear about the advantages of registering in Maine.

If your trailer is 1995 and newer and is not in the Individual's or Company's name, an original title is required to be titled in Maine. If your unit is 1994 and older, you will need to provide a copy of the Bill of Sale or a prior registration. You may apply for a plate and registration on any model year.

Please note that a **MAINE TRAILER PLATE EXPIRES ON THE LAST DAY OF FEBRUARY FOR THE YEAR IN WHICH YOU REGISTER. As your agent, we will notify you prior to your plate expiration.**

Please review the following paperwork and fill out the necessary information provided so that we may register your unit(s). A signed and notarized Power of Attorney form is required in order to process your request. See attached for a detailed schedule of services and fees. **We accept All Major Credit Cards: Visa / Master Card / Discover/ American Express** (Credit Cards transactions are subject to a 5% processing fee). Make checks and money orders payable to **STAAB AGENCY**. Comcheks are accepted.

We look forward to serving you promptly and efficiently. We appreciate our customers and value your business. Do not hesitate to contact us at the number provided above with any questions you may have.

Sincerely,

Shirley St. Pierre

President / Owner

TRANSACTIONS

New Order(s)

submit the following:

1. The number of years you want to register
2. The original Manufactures statement of origin(MSO) or
3. Copy of title if already titled in your name front and back
4. The original title if you are going to title in Maine (1995 or newer)
5. Copy of bill of sale (to show proof of ownership)
6. See below for computing charges

Want a Maine Title?

We will need the following items:

1. Need Original Title (1995 or newer). Signed over on back by seller and dated
2. Trailer has to be over 3000 lbs. (empty weight) to title, If under 3000 lbs. *Sales tax may apply*
3. Provide any lien holder information with the address.
4. Date of birth for all personal names on title
5. Any signature signed with POA – need copy of POA (Power of Attorney)

Title Fee

- | | |
|--|---------------|
| 1.) Title with no lien | Cost \$ 42.50 |
| 2.) Title with one or more lien holders | Cost \$ 46.50 |
| 3.) Duplicate title or lien certificate | Cost \$ 46.50 |
| 4.) Rush Title(s) | Cost \$ 53.00 |
| 5.) Rush duplicate title(s) allow (3 to 4 weeks) | Cost \$ 55.50 |

Lost Plate

Submit the following items:

Lost Plate Fee	Cost \$11.00
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Lost Registration (need duplicate)

Submit the following items:

- | | |
|---|-------------|
| 1. Plate number, the name on the registration and the serial number. | Cost \$7.00 |
| Corrected copy | |
| 1. Need original yellow registrations returned with correct information | Cost \$5.00 |
| 2. If our error | N/C |

Need a Transfer

Submit the following:

- | | |
|---|---------------|
| 1. Original yellow registration returned. | Cost \$ 14.00 |
| (No original registration you will need ---a duplicate / transfer) | Cost \$ 17.00 |
| 2. Original title if going to title in Maine. | |
| 3. Copy of Bill of Sale | |
| 4. Copy of out-of-state title if already titled in your name (front and back) | |
| 5. See above for more title information. | |

STAAB AGENCY TEL: 207-549-7541 FAX: 207-549-7638

info@staabagency.com

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TRAILER PLATE FEES

Prices are per plate

Number of years	1-9 Trailers	10-24 trailers	Over 25 trailers	Expires
1-yr annual	\$27.00	\$26.00	\$25.00	2015
2-yr annual	\$52.00	\$51.00	\$50.00	2016

5-yr	\$88.00	\$83.00	\$78.00	2019
6-yr	\$104.00	\$98.00	\$92.00	2020
7-yr	\$121.00	\$114.00	\$107.00	2021
8-yr	\$138.00	\$130.00	\$122.00	2022
9-yr	\$155.00	\$146.00	\$137.00	2023
10-yr	\$173.00	\$163.00	\$153.00	2024
11-yr	\$189.00	\$178.00	\$167.00	2025
12-yr	\$206.00	\$194.00	\$182.00	2026

Available For Existing Customers in long term Only

3-yr	\$54.00	\$51.00	\$48.00	2017
4-yr	\$70.00	\$66.00	\$62.00	2018

Our fee includes completion of all paper work on (Registration applications, sales tax forms, exemption forms, use tax forms, processing your express labels with your account number, etc.). It also includes a mail forwarding service.

In House Rush: Orders will be completed on the same day. The additional charge for this service is \$10.00 per plate per order & overnight charges.

SHIPPING FEES

Staab Agency

207-549-7541/Fax: (207)-549-7638

info@staabagency.com

Shipping and Handling Charges for Overnight Shipping and Ground

(Includes fuel and surcharges)

Zip Codes	Next Day Air	2 nd Day Air	Ground	Saturday Delivery
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00400-29999

1-3 Plates	\$34.00	\$19.00	\$10.00	\$50.00
4-6 Plates	\$51.25	\$20.00	\$10.50	\$67.00
7-10 Plates	\$57.00	\$21.50	\$11.00	\$71.00
11-15 Plates	\$62.00	\$23.00	\$11.55	Call for pricing

30000-55000

1-3 Plates	\$35.00	\$22.00	\$10.50	\$50.50
4-6 Plates	\$63.00	\$28.00	\$11.00	\$77.50
7-10 Plates	\$68.25	\$31.00	\$11.50	\$82.00
11-15 Plates	\$73.25	\$35.00	\$12.00	Call for pricing

55001-99999

1-3 Plates	\$37.50	\$24.00	\$12.00	\$60.00
4-6 Plates	\$66.50	\$31.50	\$12.50	\$81.00
7-10 Plates	\$72.50	\$35.00	\$13.00	\$86.50
11-15 Plates	\$77.50	\$39.00	\$13.50	Call for pricing

Other Shipping and Handling Services Available

Priority Mail	1 st Class Mail	PO Flat Rate
1-3 Plates \$10.00	1-Plate \$3.00	2-Plates \$19.00 Next Day
	2-Plates \$4.50	

We have separate zones on our shipping and handling prices. You could possibly save yourself money if you have your own account number with UPS, Federal Express, etc. We will take time to fill out all the forms for you at no charge to you.

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REGISTRATION INFORMATION

Name to appear on Registration: _____

Address _____

City: _____ State _____ Zip: _____

Federal ID # _____ Date of Birth: ____/____/____
(Registering as a Company) (Registering as an Individual)

Who to Contact : _____
Fax# (____) _____ Tele: (____) _____
E-Mail _____

We accept All Major Credit Cards: Visa / Master Card / Discover/ American Express
Credit Card#: _____ / _____ / _____ Expires ____/____
(C/C transactions are subject to 5% processing fee)

Name on Card: _____ Signature _____

Comments: _____

Unit #	Year	Make	Serial # (vehicle ID #)	Plate #	Yr to expire
1. _____	_____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____	_____
5. _____	_____	_____	_____	_____	_____
6. _____	_____	_____	_____	_____	_____
7. _____	_____	_____	_____	_____	_____
8. _____	_____	_____	_____	_____	_____
9. _____	_____	_____	_____	_____	_____
10. _____	_____	_____	_____	_____	_____

EXAMPLE: _____ X _____ = \$ _____
(# of trailers) (Cost of expiration year)
_____ X _____ = \$ _____
(Number of titles) (Title prices)

Shipping (see shipping page for amounts) = \$ _____
Power of Attorney Fee (New Customers Only) = \$ 20.00

Total = \$ _____

Limited Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that _____
(Company Name or Individual)

gives to STAAB AGENCY or its designated representative, for an indefinite period of time and until canceled in writing, a limited Power of Attorney to act on its/his/her behalf with regard to all matters pertaining to the registering, licensing, transfer of ownership, and/or titling of trailer, semi-trailers, motor vehicles and/or power equipment in the State of Maine including, but not limited to, the preparation of any and all necessary paperwork required by the State of Maine Bureau of Motor Vehicles. For this service, we agree to pay all mutually agreed upon fees.

SIGNED BY: _____
(Duly Authorized Officer of Company or Individual)

NOTE: If this Power of Attorney is in an Individual's name, please include your Date of Birth: ____/____/____ and your Social Security Number: ____-____-____; or

If this Power of Attorney is in a Company Name, please include its Federal ID Number: _____.

STATE OF: _____)
County of: _____) ss. Dated: ____/____/____

Personally appeared, the above-named _____,
(Name of Officer or Individual)

_____ of _____, duly
(Title) (Name of Company)

authorizes and acknowledges the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Company.

Before me,

Notary Public
Print Name: _____
My Commission expires: _____

THIS POWER OF ATTORNEY IS LIMITED IN THAT IT ONLY GIVES STAAB AGENCY AND/OR ITS DESIGNATED REPRESENTATIVE THE RIGHT TO SIGN ITS NAME WHERE YOUR NAME WOULD NORMALLY APPEAR ON REGISTRATIONS/LICENSES/TITLES/TRANSFERS OF OWNERSHIP OR LIKE DOCUMENTS. IT DOES NOT ALLOW STAAB AGENCY AND/OR ITS DESIGNATED REPRESENTATIVE TO SELL, LEASE, TRADE OR IN ANY OTHER WAY UTILIZE OR DISPOSE OF YOUR VEHICLES, EXCEPT AS AUTHORIZED ABOVE. IT CAN NOT SIGN REGISTRATIONS OR TITLE DOCUMENTS ON YOUR BEHALF UNLESS THIS POWER OF ATTORNEY IS ON FILE.

NOTE: THIS POWER OF ATTORNEY WILL NOT BE ACCEPTED UNLESS A ONE-TIME \$20.00 CLIENT INSTALLATION FEE IS RECEIVED.