

# STAAB AGENCY

Shirley St. Pierre / Registrant Agent  
P. O. Box 942 / 94 Waldoboro Road  
Jefferson, Me 04348  
800-648-8805 / 207-549-7541 / Fax: 207-549-7638

[info@staabagency.com](mailto:info@staabagency.com)

[www.staabagency.com](http://www.staabagency.com)

## Enclosed is an introduction to our registration service.

As a Statutory Agent, we process the necessary forms to properly register and/or title your semi-trailer(s) and/or chassis. We have today's technology and are equipped to handle any amount of trailers, from one to thousands. For your convenience, we insure you the fastest possible service in Maine, including: **Same day Service.** We have been in business for over 45 years and are currently serving over 75,000 customers. Call today to hear the advantages of registering in Maine

Trailers 1995 and newer we need a title. If your unit(s) is older than 1995, you will need to provide a copy of the Bill of Sale or a prior registration. For units that are 1995 and newer please send us the original title to be titled in Maine.

Please fill out the following paperwork for all the necessary information. We have provided you with all the information needed to register your unit(s)

### **Make sure that we have the following information:**


1. Phone number: Date of birth if individual customer, Federal Identification Number if you are a company.
2. Correct amount of money (see attached schedule). Make all checks/money orders payable to **STAAB AGENCY. We also accept all Major Credit Cards**  
(Credit cards transactions are subject to a 2.5% processing fee).
3. The attached Power of Attorney form must be completed and notarized. This is to be paid one time per customer.

We will not process any paperwork unless all necessary paperwork is received. You may apply for a plate and registration on any model year.

**A MAINE TRAILER PLATE EXPIRES ON THE LAST DAY OF FEBRUARY FOR THE YEAR IN WHICH YOU REGISTER.** As your agent, we will notify you prior to your plate expiration.

If you have any questions please do not hesitate to call us at the telephone above.

Sincerely,



Shirley St. Pierre  
President / Owner

# Limited Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that \_\_\_\_\_  
(Company Name or Individual)

gives to STAAB AGENCY or its designated representative, for an indefinite period of time and until canceled in writing, a limited Power of Attorney to act on its/his/her behalf with regard to all matters pertaining to the registering, licensing, transfer of ownership, and/or titling of trailer, semi-trailers, motor vehicles and/or power equipment in the State of Maine including, but not limited to, the preparation of any and all necessary paperwork required by the State of Maine Bureau of Motor Vehicles. For this service, we agree to pay all mutually agreed upon fees.

SIGNED BY: \_\_\_\_\_  
(Duly Authorized Officer of Company or Individual)

NOTE: If this Power of Attorney is in an Individual's name, please include your Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ and your Social Security Number: \_\_\_\_-\_\_\_\_-\_\_\_\_; or

If this Power of Attorney is in a Company Name, please include its Federal ID Number: \_\_\_\_\_.

STATE OF: \_\_\_\_\_  
County of: \_\_\_\_\_) ss. Dated: \_\_\_\_/\_\_\_\_/\_\_\_\_

Personally appeared, the above-named \_\_\_\_\_,  
(Name of Officer or Individual)

\_\_\_\_\_ of \_\_\_\_\_, duly  
(Title) (Name of Company)

authorizes and acknowledges the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Company.

Before me,

\_\_\_\_\_  
Notary Public  
Print Name: \_\_\_\_\_  
My Commission expires: \_\_\_\_\_

THIS POWER OF ATTORNEY IS LIMITED IN THAT IT ONLY GIVES STAAB AGENCY AND/OR ITS DESIGNATED REPRESENTATIVE THE RIGHT TO SIGN ITS NAME WHERE YOUR NAME WOULD NORMALLY APPEAR ON REGISTRATIONS/LICENSES/TITLES/TRANSFERS OF OWNERSHIP OR LIKE DOCUMENTS. IT DOES NOT ALLOW STAAB AGENCY AND/OR ITS DESIGNATED REPRESENTATIVE TO SELL, LEASE, TRADE OR IN ANY OTHER WAY UTILIZE OR DISPOSE OF YOUR VEHICLES, EXCEPT AS AUTHORIZED ABOVE. IT CAN NOT SIGN REGISTRATIONS OR TITLE DOCUMENTS ON YOUR BEHALF UNLESS THIS POWER OF ATTORNEY IS ON FILE.

NOTE: THIS POWER OF ATTORNEY WILL NOT BE ACCEPTED UNLESS A ONE-TIME \$20.00 CLIENT INSTALLATION FEE IS RECEIVED.

# STAAB AGENCY

P. O. Box 942  
Jefferson, Me 04348  
Tel: 800-648-8805 fax: 207-549-7638  
[info@staabagency.com](mailto:info@staabagency.com)

## TRAILER PLATE FEES

*Prices are per plate*

Number of years	1-9 Trailers	10-24 trailers	Over 25 trailers	Expires
1-yr annual	\$27.00	\$26.00	\$25.00	2016
2-yr annual	\$52.00	\$50.00	\$49.00	2017

5-yr	\$88.00	\$83.00	\$78.00	2020
6-yr	\$104.00	\$98.00	\$92.00	2021
7-yr	\$121.00	\$114.00	\$107.00	2022
8-yr	\$138.00	\$130.00	\$122.00	2023
9-yr	\$155.00	\$146.00	\$137.00	2024
10-yr	\$173.00	\$163.00	\$153.00	2025
11-yr	\$189.00	\$178.00	\$167.00	2026
12-yr	\$206.00	\$194.00	\$182.00	2027

### ***Available For Existing Customers in long term Only***

3-yr	\$54.00	\$51.00	\$48.00	2018
4-yr	\$70.00	\$66.00	\$62.00	2019

Our fee includes completion of all paper work on (Registration applications, sales tax forms, exemption forms, use tax forms, processing your express labels with your account number, etc.) It also includes a mail forwarding service. (Faxes are available for copies of registrations, title applications, etc., at no charge.)

Additional listings can be run at no charge

**In House Rush:** Orders will be completed on the same day. The additional charge for this service is \$10.00 per plate per order.

***PLEASE SEE REVERSE SIDE FOR MORE INFORMATION***

**STAAB AGENCY** Shirley St. Pierre / Statutory Agent

P. O. Box 942 / 94 Waldoboro Road / Jefferson, Me 04348  
 Tel: 800-648-8805 / 207-549-7541 / Fax 207-549-7638 [info@staabagency.com](mailto:info@staabagency.com)

**REGISTRATION INFORMATION**

Name to appear on Registration: \_\_\_\_\_

Address \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Federal ID # \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 (Registering as a Company) (Registering as an Individual)

**Who to Contact :** \_\_\_\_\_  
 Fax# (\_\_\_\_) \_\_\_\_\_ Tele: (\_\_\_\_) \_\_\_\_\_  
 E-Mail \_\_\_\_\_

Credit Card#: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Expires \_\_\_\_ / \_\_\_\_  
 (C/C transactions are subject to 2.5% processing fee)  
 Name on Card: \_\_\_\_\_ Signature \_\_\_\_\_

**\*\*\*\*\*NOTE Annual Trailers Need Tires, Axles and Color listed\*\*\*\*\***

	Unit	Year	Make	Serial/vin	# of Tires	Axles	Color	Present Plate#	Year to Expire
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

**\*\*\*\*\*The State of Maine requires VIN numbers on all homemade trailers\*\*\*\*\***

**EXAMPLE:** \_\_\_\_\_ X \_\_\_\_\_ = \$ \_\_\_\_\_  
 (# Of trailers) (Cost of expiration year)  
 \_\_\_\_\_ X \_\_\_\_\_ = \$ \_\_\_\_\_  
 (Number of titles) (Title prices)

Client Installation Fee (New Customer POA) **one time only** \$ 20.00 \_\_\_\_\_

Shipping (see shipping page for amounts) \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_



# SHIPPING FEES

## STAAB AGENCY

800-648-8805 / Fax: 207-549-7638

[info@staabagency.com](mailto:info@staabagency.com)

### SHIPPING AND HANDLING CHARGES FOR OVERNIGHT SHIPPING AND GROUND

(Includes fuel and surcharges)

Zip Codes	Next Day Air	2 <sup>nd</sup> Day Air	Ground Priority	Saturday Delivery CALL FOR PRICING
-----------	--------------	-------------------------	-----------------	---------------------------------------

#### 00400-29999

1-3 Plates	\$25.00	\$19.00	\$10.00
<b>4-6 Plates</b>	<b>\$30.00</b>	<b>\$20.00</b>	<b>\$10.50</b>
7-10 Plates	\$35.00	\$21.50	\$11.00
<b>11-15 Plates</b>	<b>\$40.00</b>	<b>\$23.00</b>	<b>\$11.55</b>

#### 30000-55000

1-3 Plates	\$35.00	\$21.00	\$10.50
<b>4-6 Plates</b>	<b>\$40.00</b>	<b>\$24.00</b>	<b>\$11.00</b>
7-10 Plates	\$45.00	\$28.00	\$11.50
<b>11-15 Plates</b>	<b>\$50.00</b>	<b>\$35.00</b>	<b>\$12.00</b>

#### 55001-99999

1-3 Plates	\$37.50	\$24.00	\$12.00
<b>4-6 Plates</b>	<b>\$42.50</b>	<b>\$31.50</b>	<b>\$12.50</b>
7-10 Plates	\$52.50	\$35.00	\$13.00
<b>11-15 Plates</b>	<b>\$63.50</b>	<b>\$39.00</b>	<b>\$13.50</b>

### Other Shipping and Handling Services Available

Priority Mail /Ground	1 <sup>st</sup> Class Mail	PO Flat Rate
<b>1-3 Plates \$10.00</b>	1-Plate \$3.00	2-Plates \$20.00 Next Day
	<b>2-Plates \$4.50</b>	

We have separate zones on our shipping and handling prices. You could possible save yourself money if you have your own account number with UPS, Federal Express, etc. .

**PLEASE SEE REVERSE SIDE FOR MORE INFORMATION**

# STAAB AGENCY

Shirley St. Pierre / Statutory Agent  
P. O. Box 942 / 94 Waldoboro Road  
Jefferson, Me 04348  
800-648-8805 Fax 207-549-7638 email [info@staabagency.com](mailto:info@staabagency.com)

## SALES TAX DUE ON SMALLER TRAILER

(Utility, Lawn, Snowmobile, Boat trailers anything that is **under 3000lbs net weight**)

We will need the following information:

Prior registration and title

1. Year \_\_\_\_ make \_\_\_\_\_ model \_\_\_\_\_ serial number \_\_\_\_\_
2. Seller's name: \_\_\_\_\_
3. Date of transfer: \_\_\_\_ / \_\_\_\_ / \_\_\_\_
4. Seller's address: \_\_\_\_\_
5. Full purchase price \$ \_\_\_\_\_
6. Allowance for trade-in: \$ \_\_\_\_\_
7. Amount subject to tax (line 5 minus line 6) \$ \_\_\_\_\_
8. Use tax due (multiply line 7 by 5.5%) \$ \_\_\_\_\_
9. Need purchaser name: \_\_\_\_\_
10. Purchaser's social security or EIN #: \_\_\_\_\_
11. Purchaser's address: \_\_\_\_\_