

STAAB AGENCY, INC.

Shirley St. Pierre / Registrant Agent
P. O. Box 942 / 94 Waldoboro Road
Jefferson, Me 04348

800-648-8805 / 207-549-7541 / Fax: 207-549-7638

info@staabagency.com

www.staabagency.com

Thank you for inquiring about our registration service!

Since 1969 the Staab Agency has taken great pride in our customer service. We do this with our **same day service**, as well as, ensuring that when you call you actually talk to a **real person** and not to a machine. As a Registrant Agent we process the necessary forms to register and/or title your semi-trailer(s) and/or chassis. We are equipped to handle any number of trailers; from one to thousands.

When sending us your order, please ensure that all necessary forms are filled out and your packet includes the following (we cannot process your work unless all necessary paperwork is received):

- **Contact information**
- **Date of Birth or Federal ID Number**
- **Payment**
- **Power of Attorney** (filled out and notarized)
- **Original Title or Original MSO** if titling in Maine (only trailers greater than 3000 pounds and 25 years old or less, can be titled in Maine)
- **Proof of ownership** (Bill of Sale, Copy of Title, Manufacturers Statement of Origin (*MSO*))

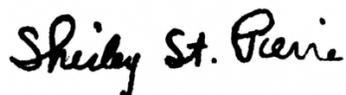
As your agent we will notify you prior to your plate expiration and ensure you have adequate time to renew your registration(s).

We have enclosed our fee schedule to aid in computing your total charge. **We accept money orders, personal checks, business checks, and ACH. We also accept all MAJOR CREDIT CARDS** (Visa / Master Card / Discover / American Express) at a 5% processing fee. (Please note There will be a \$30 charge for any returned checks).

We now offer the ability to **process your registration online** at <https://staabagency.com>, simply fill out the online form and pay with your credit card. In most cases we will be able to receive and process your order on the same day!

If you have any questions, please feel free to call or email us. We look forward to serving you promptly and efficiently.

Sincerely,



*****Did you know that we can register all types of trailers including special equipment, homemade, and even campers! We also offer the ability to register your car and motorcycle! Please call, email, or visit our website for more information*****

Limited Power of Attorney

This must be signed and dated in front of a notary before sending to us.
We will not be able to provide you service without this form.

For Trailers, Vehicles, Special Equipment, and Camper Registrations

This goes to the Maine Department of Motor Vehicles. This gives the Staab Agency, in the Town of Jefferson, Lincoln County, in the State of Maine as my agent to act on my behalf to sign all documents that may be necessary to register and title Trailers, Vehicles, Special Equipment and Campers. As your Registrant Agent we will not be responsible for accidents or legal issues pertaining to vehicles, trailers, special equipment, or campers that this office has registered on your behalf.

(1) _____
Company Name or Individual

(2) _____
Signature of Owner
(No electronic signatures)

Date: ____ / ____ / ____

Date of Birth: ____ / ____ / ____ (Registering as Individual)

Federal EIN Number: _____ (Registering as a Company)

Personally appeared before me, the above named owner or officer, and acknowledged the forgoing instrument to be his/her/their free act and deed, as specifically requested, and directed by the undersigned.

Date: ____ / ____ / ____

Notary Public: _____

Commission Expires: ____ / ____ / ____

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REGISTRATION INFORMATION

Name to appear on Registration: _____

Registration Address: _____

Federal ID # _____ City: _____ State: _____ Zip: _____
Date of Birth: _____ / _____ / _____
(Registering as a Company) (Registering as an Individual)

Who to Contact : _____ Fax# () _____ Tele: () _____ E-Mail _____
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Credit Card#: ____ / ____ / ____ / ____ **Expires** ____ / ____

(Visa/MasterCard / Discover /American Express) **(C/C transactions are subject to a 5% processing fee)**

Name on Card: _____ **CVC#** _____ **Signature:** _____

Address on Credit Card Statement _____

Comments: _____

Please save my card information for faster processing on future orders: Yes No

	Unit # If you have one	Year	Make	Vin/Serial #	# of Tires	Axles	Color	Present Maine Plate#	Year to Expire
1									
2									
3									
4									
5									

Calculate your order

Number of Trailers _____ **X Cost for # of Years** _____ = \$0

Number of titles _____ **Cost of per title** _____ = \$0

Shipping Fee (See Fee Shipping Fees for pricing) _____ \$

Power of Attorney (Needs to be signed and notarized) One time set up fee: \$20 \$

*****Order cannot be processed until POA is signed and notarized*****

Emailed/Faxed Copy of Registration: \$5.00 for each registration _____ \$

(In addition to receiving your original in the mail)

*****Additional Charges may apply if we do not receive everything needed to process your Titles and/or Registrations***** **TOTAL** \$0

Shipping Address:

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TRAILER PLATE FEES

Prices are per plate

Number of Years	1-9 Trailers	10-24 Trailers	Over 25 Trailers	Expires
1 Year Annual	\$45	\$43	\$40	2027
2 Year Annual	\$75	\$73	\$70	2028
3 Year (See Note)	\$70	\$65	\$60	2029
4 Year (See Note)	\$85	\$80	\$75	2030
5 Year	\$95	\$90	\$85	2031
6 Year	\$110	\$105	\$100	2032
7 Year	\$130	\$125	\$120	2033
8 Year	\$145	\$140	\$135	2034
9 Year	\$160	\$155	\$150	2035
10 Year	\$175	\$170	\$165	2036
11 Year	\$195	\$190	\$185	2037
12Year	\$215	\$210	\$200	2038

****3 & 4 Year tags are only offered to customers who have previously registered for 5-years or longer! ****

****All Maine Trailer Tags expire on February 28th****

WHAT WE NEED

The number of years you want to register

The original Manufacturer's Statement of Origin (MSO) or the original Title (if titling in Maine)

Copy of the front and back title (if already titled in your name)

Copy of Bill of Sale (to show proof of ownership)

*****Additional Charges may apply if we do not receive all documents needed to process your order, please call or email us if you are unsure what to send*****

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SHIPPING FEES

SHIPPING AND HANDLING CHARGES

Number of Plates	FEDEX Next Day	FEDEX 2 nd Day	USPS Priority*
1-3 Plates	\$65	\$30	\$30
4-6 Plates	\$68	\$32	\$35
7-10 Plates	\$70	\$35	\$40
11-15 Plates	\$75	\$40	\$45
16-200 Plates	CALL FOR PRICING		N/A

USPS Ground Advantage*	1-2 Plates Only	\$15
USPS First Class (No Tracking) *	Up to 10 Registrations/No Plates	\$5
FEDEX & USPS Handling Fee	When using your own Shipping Label or Account	\$5 Per Address
UPS Handling Fee**	When using your own UPS Shipping Label or Account	\$15 Per Address

*There is no guarantee how long USPS packages will take to arrive.

**Due to a rate increase with UPS we need to charge extra to use their service.

For Saturday Deliveries call for Pricing & Availability

FEE SCHEDULE

Title with no lien	\$50
Title with one or more liens	\$55
Rush Title	\$65
Duplicate Title or lien certificate	\$72
Rush Duplicate Title(s) – Allow 2-4 Weeks	\$82
Duplicate Registration	\$10
Transfer – Need plate number and original/copy of title to new trailer	\$17
Lost Plate – Replacement Plate	\$15